



For collection point staff

# INSTRUCTIONS FOR USING THE BATTERY COLLECTION BOX AND DRUM

Did you know that retailers selling batteries are legally required to accept used batteries free of charge? This guide explains how to manage the collection safely.



The collection order system can be accessed via QR code or at [paristokierratys.fi/noutotilaus](https://paristokierratys.fi/noutotilaus)



## Placement and safety

- Place battery collection boxes and drums in a supervised, dry location at room temperature, close to fire extinguishing equipment and a fire alarm.
- Keep the lids closed. Do not attach stickers to the drum or place items on top of them.
- Place a roll of tape nearby for covering battery terminals.
- Print a poster to guide customers returning batteries.



## What can be placed in the collection box and drum

- **Battery collection box:** Only portable batteries, max. 0.5 kg. Check regularly that no unsuitable items have been placed in the box.
- **Battery drum:** All batteries under 25 kg (e.g. device batteries, e-bike/e-scooter batteries). No large lead-acid batteries, traction batteries or dismantled battery packs.
- **Collect lead-acid batteries separately** and order a pickup through battery recycling operators ([akkukierratyspb.fi/akkujen-kierratys/yhteistyokumppanit](https://akkukierratyspb.fi/akkujen-kierratys/yhteistyokumppanit)). If returned lead-acid batteries are small (not starter batteries) and are returned infrequently, they may also be placed in the drum.
- **Damaged batteries** must be placed in individual plastic bags. Pack them into a separate drum and, once the drum is full, fill the remaining empty space with vermiculite ordered via the collection system. If there is only one drum available, the damaged battery can be placed on top of the contents and surrounded with vermiculite.



## Packing and collection

- Prepare the battery collection box for shipment (close the lid) and fill the drums completely. Metal 62 L drums can be collected individually. If multiple drums are collected, place them on a pallet and wrap them together with transparent film. The drum must not extend beyond the edge of the pallet. Ensure that the drum is fitted with a transport lid secured with a clamp ring.
- Move the containers for collection to a weather-protected area, e.g. a loading dock.
- Place a collection order using the ID number at [paristokierratys.fi/noutotilaus](https://paristokierratys.fi/noutotilaus) (QR code). Enter the location of the containers in the additional information field.
- If the ID number has been forgotten, it can be requested via the chatbot on [recser.fi](https://recser.fi).



## Emergency situations

- If a battery is smoking or on fire: Call 112. If safe to do so, protect yourself (gloves, safety glasses) and move the battery outdoors. If it is not safe to move it, leave the area, shut down ventilation and follow the rescue plan. **Note: fumes are highly toxic.**
- If a battery is overheating, swelling or making noise: Protect yourself (gloves, safety glasses), move the battery to a fire-safe location, e.g. outdoors, and keep it there for at least 48 hours. A fire blanket or a metal container (not airtight) may be used when moving the battery.
- For further instructions, report the situation to Recser by email ([info@recser.fi](mailto:info@recser.fi)). Describe what happened, what type of battery is involved, and include a photo.